



# Primitive Catholic Church

## Application for Ordination and Incardination

*You are completing this application for Ordained Ministry with The Primitive Catholic Church (PCC). Please complete all sections, and answer all questions as honestly and thoroughly as possible. All information provided will be kept confidential, and made available only to Church Officials in considering your application. Please type or print clearly your responses.*

### Part I – Personal and Identifying Information

*Please Attach a Recent Photo of yourself here.*

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Sex: \_\_\_\_\_ Marital Status: \_\_\_\_\_ Are You a U.S. Citizen? \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Mobile Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Social Security: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Primary Email Address: \_\_\_\_\_

Secondary Email Address: \_\_\_\_\_

Have you ever been Divorced or had a marriage legally annulled by any State? **Yes** **No**

If “Yes” please provide a brief explanation concerning your previous marriage, dates, circumstances leading to the divorce, and current relationship with former spouse and/or children – including child support and spouse support (alimony) payment information – if applicable.

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Have you ever been accused of, charged with, convicted of, or received counseling for any type of abuse, including Child Abuse, Sexual Abuse, Predatory Crimes, Emotional Abuse, Spousal Abuse, etc.?

**Yes**            **No**

If “Yes” please provide a brief explanation concerning the circumstances, dates, accusations, convictions, penalties, and disposition.

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Excluding minor traffic violations, have you ever been charged with and / or convicted of any Crime – Felony or Misdemeanor (Including suspension or revocation of State Driver’s License)?

**Yes**            **No**

If “Yes” please provide a brief explanation concerning the circumstances, dates, charges, convictions, penalties, and disposition.

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Have you ever used, abused, or been addicted to illegal drugs or narcotics (including Marijuana); abused Over-the-Counter or Prescription Drugs and Medications; or been treated for drug or alcohol abuse and dependency?

**Yes**            **No**

If "Yes" please provide a brief explanation, including dates, usage, and treatment received if any.

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**Part II – Education and Qualification**

Name of High School: \_\_\_\_\_ State: \_\_\_\_\_ Years Attended: \_\_\_\_ to \_\_\_\_

Did you Graduate? Yes No If "No" did you complete the G.E.D.? \_\_\_\_\_

Name of College: \_\_\_\_\_ State: \_\_\_\_\_ Years Attended: \_\_\_\_ to \_\_\_\_

Did you Graduate? Yes No Major: \_\_\_\_\_ Degree Received: \_\_\_\_\_

Name of College: \_\_\_\_\_ State: \_\_\_\_\_ Years Attended: \_\_\_\_ to \_\_\_\_

Did you Graduate? Yes No Major: \_\_\_\_\_ Degree Received: \_\_\_\_\_

Name of Seminary: \_\_\_\_\_ State: \_\_\_\_\_ Years Attended: \_\_\_\_ to \_\_\_\_

Did you Graduate? Yes No Major: \_\_\_\_\_ Degree Received: \_\_\_\_\_

Please provide additional Information concerning your formal and informal educational pursuits, as it relates to your experience, suitability, and qualification for Ministry and Ordination / Incardination.

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Have you received the Sacrament of Holy Baptism? Yes No Date or age: \_\_\_\_\_

Have you received the Sacrament of Confirmation? Yes No Date or age: \_\_\_\_\_

Have you received the Sacrament of Ordination as a Deacon? Yes No Date: \_\_\_\_\_

Have you received the Sacrament of Ordination as a Priest? Yes No Date: \_\_\_\_\_

Have you received the Sacrament of Consecration as a Bishop? Yes No Date: \_\_\_\_\_

Were any or all of these Ordinations completed by a validly consecrated Catholic Bishop in the Apostolic Succession as recognized by the Catholic Church, and performed in a public worship or mass setting, by the actual "Laying on of Hands"?

Yes No

Jurisdiction or Communion in which these Ordinations were completed: \_\_\_\_\_

**Part III – Faith and Practice**

Do you consider yourself to be a "Catholic" Christian? Yes No

*If "No" Please Explain:* \_\_\_\_\_  
\_\_\_\_\_

Do you believe the articles of faith as expressed in the Apostles' and Nicene Creeds? Yes No

Do you believe the Holy Scriptures to be the Word of God, and that they contain all things necessary to believe for Salvation? Yes No

Do you believe in the Seven Sacraments of the Catholic Church? Yes No

Are you currently an **active member** of a local Parish or Church? Yes No

*If "Yes" Name and Location of the local Church:* \_\_\_\_\_

*If "No" Please Explain:* \_\_\_\_\_  
\_\_\_\_\_

If you are Ordained, are you currently under the Pastoral Authority and Care of a Bishop? Yes No

*Please briefly state the reason(s) you wish to leave, or have already left your present jurisdiction:*

\_\_\_\_\_  
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\_\_\_\_\_  
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Please list ALL official church positions you have held. Include Denomination, location and dates:

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**Part IV – Employment and Parochial Experience**

Are you currently employed? Yes    No

If "No" Please Explain: \_\_\_\_\_  
\_\_\_\_\_

Please list ALL employment and/or paid church positions you have held during the past 10 years, beginning with current or most recent.

<i>From</i>	<i>To</i>	<i>Employer or Church</i>	<i>City and State</i>	<i>Position</i>	<i>Supervisor</i>	<i>Phone</i>

Please list professional skills you feel are of benefit to your ministry, including use of technology, languages spoken, professional certifications, licenses, or credentials (*including secular*), etc.

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Have you ever served with, or are you currently a member of the Armed Forces of the United States? **Yes** **No**

<i>From</i>	<i>To</i>	<i>Branch of Service</i>	<i>Highest Rank Held</i>	<i>Type of Discharge</i>	<i>Combat Service</i>	<i>If "Yes" Where</i>

Please list all military awards, decorations, and special skills: \_\_\_\_\_

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**Part V – Miscellaneous**

For what specifically are you applying? **Ordination** **Incardination**

Briefly explain your interest in the PCC as the church in which you feel called to pursue ministry.

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If accepted as a Candidate for Holy Orders, or if you are received into the PCC through Incardination, do you hereby solemnly affirm that you will comply with and conform to the doctrines and worship of the PCC? **Yes** **No** **Initials** \_\_\_\_\_

Do you hereby solemnly affirm that you will submit to the guidance, leadership and authority of your Diocesan Bishop and the Presiding Archbishop of the PCC. **Yes** **No** **Initials** \_\_\_\_\_

Do you hereby solemnly affirm that you will not engage in any activity that would be or could be interpreted as, schismatic, scandalous, divisive, abusive, discriminatory, or disrespectful?

**Yes**    **No**    **Initials** \_\_\_\_\_

Do you hereby solemnly affirm that you will respect the opinions and practices of other Christians, parishes, and clergy of the PCC with whom you may not personally agree; and that you will strive for unity, and respect the dignity of all God’s People?

**Yes**    **No**    **Initials** \_\_\_\_\_

Please describe, in as much detail as possible, the specific ministry you hope to pursue as a cleric in the Primitive Catholic Church. Include information on how the church, mission, or program will be organized; how it will be funded; what type of programs you envision; and how you (and your family if applicable) will be supported and provided for as you pursue this work and ministry.

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Do you understand that the PCC does not provide compensation or remuneration for its clerics and others, nor does it have at the present time the resources to financially support new and struggling missions and churches; and that you will either need to hold secular employment, or live by the grace and generosity of your mission, church, or program?

**Yes**    **No**    **Initials** \_\_\_\_\_

**VI. Final Statement of Applicant**

I understand and approve that the above information which I have supplied about myself will be used by PCC church officials in determining the appropriateness of my future involvement as a candidate for ordination or incardination. I will supply additional information as requested in support of my statements and documentation.

I make this application and request for PCC clerical membership freely. Further, I understand and accept that clerical membership decisions are made by the Bishop of the PCC, and that the decision of the Bishops is final, without recourse or appeal.

I attest before God that the above information and all supportive information and documentation regarding my involvement in ministry which I have supplied is authentic, true and accurate to the best of my knowledge and ability.

I fully understand and acknowledge that the PCC is in no way associated with or in any way a member church/organization of the Roman Catholic Church. Further, I promise that I will never present myself as a Roman Catholic clergy person and will make every effort to clarify to all future contacts related to my ministry that I and the PCC are not associated with the Roman Catholic Church.

I promise to work closely with my brothers and sisters in the ministry and laity of the PCC for the good of the church and the glory of Almighty God and our Lord Jesus Christ. I promise reverence and respect to the current and future Diocesan and Presiding Archbishop of this church.

I understand that as a membership organization, the PCC provides no compensation for my work as a cleric; I am not an employee of the PCC. Also, I understand, if incardinated, that the PCC will grant spiritual endorsement (aka, faculties) for my ministry, but that I am responsible to the Parish Council or Board of Directors of my ministry.

I undertake this association as my lifelong commitment to the Primitive Catholic Church and will strive with the help of Almighty God to be faithful to the church's beliefs, in following Church Guidelines, and in service to the ministry of Our Lord Jesus Christ. I will lead a life of commitment and holiness so as to serve as an example of Christian virtue to the Primate, my Bishop, brother/sister clergy, and to The Body of Christ.

Finally, I promise with the help of God to fulfill my clerical rights, responsibilities and obligations as provided in the Church Guidelines of the Primitive Catholic Church.

By signing this application below, I herewith authorize the Bishops and appropriate officials of the PCC to investigate my background in any legal manner that they consider appropriate.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Spouse: \_\_\_\_\_

Date: \_\_\_\_\_



## Instructions

1. Please mail this *signed* Application Form, along with copies of diplomas, transcripts, ordination certificates, consecration certificate, and any other supporting documents you wish to have included in considering your application for ordination or incardination to:

**Most Rev. Dr. Rodney P. Rickard, PhD  
The Primitive Catholic Church  
25 Mohawk St  
Fort Plain, NY13339**

2. Contact your State Police to request a formal background and records check in your state, to include sexual offender registry, and have the results sent to the above address. Depending upon the state in which you reside, there may be a fee.
3. If you need additional information or assistance with fulfilling any portion of this Application, or the State Police Background and Records Check, please contact Archbishop Rickard at the Archdiocesan Offices:

**Email: [archbishoprod@yahoo.com](mailto:archbishoprod@yahoo.com)  
Phone: 518-775-7766**